

## **BOARD NOMINATIONS AND ELECTION POLICY**

### **A. Purpose**

This policy contains the general process to be used for the selection, nomination and election of candidates to the Master Gardener Foundation of Thurston County Board of Directors. Additional information can be found in Article VII, section 7.4 in the Bylaws as Amended 10/21/2010.

### **B. General**

The nominations committee will consist of no less than 2 Foundation members.

The nominations committee will be appointed by the Foundation President Elect or Past President with the concurrence of the Board. They will be appointed according to the Bylaws.

### **C. Procedure**

It will be determined:

- The positions that need to be filled.
- Present board members who are willing to run again and for which office.

The nominations committee will receive current job descriptions from the Policy and Procedures Manual.

The nominations committee will seek Foundation members who meet the criteria of the job descriptions and are willing to run for office. The committee needs to make every effort to solicit and inform the membership that nominations are being sought. If at all possible, there should be two or more candidates per position. It is allowed for people to run against officers seeking another term.

As provided in the Bylaws, once having developed a slate of candidates and delivering it to the President, the nominations committee will be dissolved. The board will then announce the candidates in writing or electronically not less than 10 nor more than 40 days before the meeting and prepare for the election which will be held at the annual meeting in December.

### **D. Voting**

It is strongly recommended that voting occur by written ballot if there are contested offices.

The Secretary or designee will be at the door with a roster of members to assure that a quorum of 10% of the members who are entitled to vote is present. Entrants will be asked to sign in and will be given a ballot if they are a Foundation Member. Ballots will be completed and tallied by the end of the meeting.

Procedures for the elections will follow the provisions in Article VII, section 7.4.4 in the Bylaws as Amended 6/7/2012.

People present at the meeting will be requested to tally the ballots. Announcement of the winning candidates will be made by the President before the end of the meeting.