



## Master Gardener Foundation of Thurston County

### BOARD MEETING MINUTES

October 8th, 2014

The October 2014 meeting of the Master Gardener Foundation of Thurston County Board was held at the WSU Thurston County Extension Office in Olympia and called to order by President Julie Sandberg at 6:40 pm following a meeting with strategic planning facilitator.

#### Board Members Present:

Julie Sandberg, President

Kaleen Cottingham, Vice President

Linda Talen, Treasurer

Sandy Atkinson, State Representative

Bev Postman, Secretary

Devi Watson, Member At Large

#### Others Present:

Cori Carlton, Program Manager

Suzannah Klaniecki, Americorps Volunteer

Nancy Mills, Publicity Committee

#### **The published agenda was covered as follows:**

#### **1. Minutes of September Board Meeting were approved as amended.**

**MOTION: Atkinson/Cottingham**

#### **2. Treasurer's Report/Linda Talen**

Year to Date Expenses: \$26,331.98

Year to Date Revenue: \$24,729.50

**Total Assets: \$87,747.93**

-It was decided to continue paying a monthly fee of \$14.45 to Heritage Bank for our merchant credit card rather than canceling access and resuming payment in April for the annual Plant Sale, which would cost \$250. Heritage bank let us use two card readers for the day of the Plant Sale only as our old card readers are obsolete. The board discussed purchase of a foundation cell plan which Cori would use for program-related communications but that would be available to us for use at fundraisers, which would allow us to process card charges. Linda Talen will investigate options for the phone plan and report back to the board.

-Bingo proceeds were \$1834.05 (gross amount was \$3,281.)

-The Handicrafts committee sold \$781 worth of merchandise at the State Master Gardener Conference in Tacoma. The amount of tools sold was under \$100.

Treasurer's Report for September is approved.

**MOTION: Postman/Cottingham**

#### **3. State Foundation Report/Sandy Atkinson**

-The board nominated Cindy Cartwright to be State Master Gardener of The Year at this year's Tacoma Conference. She didn't win, but will be honored at our Awards Luncheon in November.

**4.Website Committee/Bev Postman, Kaleen Cottingham, Julie Sandberg, Roy Emory**

-Bev Postman has volunteered to be chairperson of Website Committee. Guidelines are almost finished, and Roy is switching hosting site for foundation website to a less expensive service which will save foundation \$100 a year.

**5.Bingo/Toni Ghazal**

-Cori said that the leftover prize plants on Bingo nite were sold for \$10, and suggested we sell them for 50% of retail price next year.

-Toni will schedule a debrief for all bingo volunteers sometime this month.

**6.Program Report/Cori**

-Cori introduced new Americorps volunteer, Suzannah Klaniecki, to board.

-It was decided that Kaleen and Julie will draft a letter to the Farmer's Market board, requesting a formal agreement to construct and maintain a public outreach booth at the market.

-Applications for 2015 Master Gardener program are available online. The deadline for applying is Dec. 31st. and Cori has scheduled 8 pre-orientations prior to the deadline.

-Cori and members of the Solid Waste department are retooling the MRC program.

-Cori asked for board input on catering for the November Awards banquet and suggestions were either City Kitchen or Paprika. Nominations are needed for fundraising, advocacy and service awards.

There being no further business, meeting adjourned at 8:20 pm.

Bev Postman, Secretary